

THE NEW ZEALAND FEDERATION
OF
BUSINESS & PROFESSIONAL WOMEN INC



Oceania Sub-Regional Meeting

***“Power to Make a Difference”
- THROUGH ACTION.***

PriceWaterhouseCoopers
113 The Terrace,
Wellington

REGISTRATION.

- To assist with planning the Oceania Meeting Sub-committee is opening registration for the July 2010 meeting NOW.
- We want to get an early indication of possible numbers
- Complete a separate registration form for each delegate.
- Copies of the registration form are available on the BPW NZ Website www.bpwnz.org.nz (with effect from Monday 21 June 2010) or through the BPWNZ blog at nzbpw@wordpress.com .
- Please retain a copy for your records.

BPWNZ Oceania Sub-Committee
C/- The Treasurer
Apartment 14 Ocean Apartments
44-46 Marine Parade
Paraparaumu Beach 5032
New Zealand
treasurer@bpwnz.org.nz

REGISTRATION FEE: - \$100 due by 09 July 2010

Section A:

REGISTRATION

Title: Prof † Dr † Ms † Mrs † Miss †

Family Name: _____

Given Name: _____

Postal Address _____

Post Code _____

Telephone: _____ Facsimile: _____

Mobile: _____ E-mail: _____

Preferred Name for Badge: _____

Name of Club/Federation/Affiliate: _____

Position in Club/Federation/Affiliate: _____

Position Currently held at International/National level

SECTION B:

REGISTRATION FEES

Registration covers:

Attendance at the meeting sessions and any meeting papers.

Saturday: Light lunch
Afternoon tea

Sunday: Morning tea
Light lunch

Important Note:

Refund of Registration Fees.

No refund of fees for the meeting will be made unless notice of inability to attend is given to the TREASURER (Vanessa Simpson) not less than one week before the meeting.

ALL REFUNDS WILL BE CONSIDERED INDIVIDUALLY AND AT THE DISCRETION OF THE OCEANIA SUB-COMMITTEE IN CONSULTATION WITH THE BPW NZ EXECUTIVE.

Please tick (☐) your registration type:

- Full registration \$100.00 _____
- Saturday Dinner @ Parliament⁺ \$70.00 _____

TOTAL \$

⁺ Please Note:

If you indicate that you will be attending the Dinner @ Parliament, please supply a contact email address as a formal invitation will be sent to you as per parliamentary protocol. You will not be able to attend if you have not received the proper invitation.

Email address for Formal invitation to dinner at Parliament:

Special Dietary Requirements:

Vegetarian Vegan Other Please specify _____

Special Needs:

Do you have any special needs? (.e.g. wheel chair access: Yes No
If yes please specify _____



SECTION C: PAYMENT OF FEES

Please forward registration form and payment by cheque to.

BPWNZ Oceania Sub- Committee

Cheques to be made payable to:

NZ Federation Business and Professional Women's' Clubs Inc

TOTAL CHEQUE AMOUNT

\$

Or by Internet Banking to **BPWNZ Oceania Account**

Bank account details: 03-0474-0492908-00

SWIFT / BIC code is WPACNZ2W

Please complete as follows: Surname and Club in the Reference.
Please email treasurer@bpwnz.org.nz confirming payment and date.

SECTION D:

TRAVEL

If you are planning to fly into Wellington please advise your travel details so transport can be arranged.

Date of Arrival: _____ Flight No: _____ Arrival Time _____.

SECTION E:

OCEANIA PROGRAMME

Saturday 31 July	11.30am - 12:30pm	Registration & Lunch
	12:30 - 5.30pm	Business Sessions
	6.30pm	Meet for Dinner.
Sunday 1 August	8.00am to 8.30am	Registration
	8.30am to 12:30	Business Sessions & Close of Meeting

A more detailed program will be sent out prior to the meeting



SECTION F:

ACCOMMODATION

There are two options for accommodation:

1. Option 1 – Billeting with a BPW Member

If you are travelling from out of Wellington, there is limited availability to be billeted with a BPW member who lives in or near the Wellington area.

Please indicate when returning your Registration Form if you would like to be billeted with a BPW member.

Billet Required: Yes No

Please indicate if this is for the Saturday night only or detail nights required:

Saturday only

Other nights: Start Date:

End Date:

Option 2 – Hotel Booking

There is a wide range of hotels and other accommodation available in Wellington to suit every budget. While BPW NZ has negotiated preferential rates with the following two hotels which are close to the meeting venue, the choice of where to stay is entirely yours. Attached with this Registration form is a copy of a few of the options available in Wellington to suit all price ranges. Where possible, the web addresses have been included to assist you in your search.

NB: Please do not make accommodation payments to BPW

- 1. THE JAMES COOK HOTEL**, 147 The Terrace, Wellington, has several configurations. Prices include GST and are for one night minimum.

\$140.00 Standard Room: Twin or 2 Double Beds

\$155.00 Superior Room: King or Queen and One Single Bed

- 2. NOVOTEL**, 133-137, The Terrace, Wellington

\$135.00 per night Room rate for Twin/Queen Double

\$155.00 per night Room rate for Superior Twin/Queen Double

This hotel is closer to PWC.

PLEASE quote BPW OCEANIA Meeting when making bookings.